

POWERS MEMORIAL LIBRARY BOARD

Meeting Minutes
115 W. Main Street
Palmyra, WI 53156
March 21, 2016
5:00 pm

Draft

Call to Order: The meeting was called to order by President Ann Popp at 5:04pm. Popp, John Lucht, Julie Powell, Jackie Roland and Kathy Weiss were present. Angie Zimmermann, Librarian, was also present.

Minutes of February Meeting: Motion by Lucht, second by Powell to approve both sets of minutes (regularly scheduled meeting and special meeting on February 25, 2016).

Public Comment: None

Financial Report: Motion by Lucht, second by Weiss to approve the financial report as presented. Lucht, Popp, Roland and Weiss aye; Powell abstained; motion carried.

Approval of Bills: Motion by Lucht, second by Powell to pay bills as listed and to include \$400 payment to Kone. Lucht, Popp, Powell, Roland and Weiss aye. Motion carried. In the future Angie Zimmermann will break down credit card amount. It was broken down in report submitted to the Village for payment.

Librarian's Report: Circulation is ahead of 2015. 16 new library cards were issued. Standard Process is donating \$500 in connection with the school book sale. All programs during the month had a great turnout. \$13,000 outstanding in fines. Angie will check all book shelves for outstanding items before sending out notices to individuals. Amnesty in the form of food donations for the Food Pantry was discussed with regards to the return of outstanding items. Further discussion at next month's meeting.

Correspondence: None

Old Business:

Procedures for paying bills: Kathy Weiss will check again with the Village as to their paying some Building Maintenance Bills, which we would reimburse them for, so that we would have access to their system for tracking maintenance issues in the future.

Budget Discussion:

Look at out sourcing printing with different printers in the area as the library's printers do not produce good quality copy.

Charge Milwaukee County Residents or any other in state resident for use of the library: no, not as long as they are property owners in the Village or Town of Palmyra.

Makerspace: Angie would like more donations for the Makerspace for each type of craft being done. She would also like more monies to add to the area. She will prioritize a list for next month's meeting. The Board did move to approve monies, up to \$700, for two lap tops for the area. Motion was made by Lucht; second by Powell. Lucht, Popp, Powell, Roland and Weiss, aye. Motion carried.

Hiring Volunteers: Two older ladies in the area who use to work in libraries would like to volunteer their time. Background checks will be made on the ladies before they are approved.

Other Business: None

Adjournment: Motion by Lucht, second by Powell to adjourn at 6:03pm. All ayes; motion carried.

Respectfully Submitted,

Jackie Roland