

POWERS MEMORIAL LIBRARY BOARD

Meeting Minutes
115 W. Main Street
Palmyra, WI 53156
April 25, 2016
5:00 pm

Call to Order: The meeting was called to order by President Ann Popp at 5:03PM. Popp, Julie Powell, Jackie Roland and Kathy Weiss were present. John Lucht was absent. Angie Zimmermann, Librarian, was also present.

Minutes of March Meeting: Motion by Weiss, second by Powell to approve the March 21st minutes.

Public Comment: None

Financial Report: Motion by Powell, second by Roland to approve the financial report as presented. Popp, Roland and Weiss aye; Powell abstained; motion carried.

Approval of Bills: Motion by Powell, second by Weiss to pay bills as listed with the exception of Kone. This should be paid out of the Library Renovation Fund. Popp, Powell, Roland and Weiss aye. Motion carried.

Librarian's Report: Circulation for March was above 2015; Village of Palmyra 757 and Town 1,110; most programs have increased attendance. Librarian will continue programs presently being offered. Eagle and Palmyra will alternate shared programs being at their facility. Standard Process donated \$2,320 for books and DVD's. Donna Tronca donated \$500 along with First Citizen and True Value for summer reading program. Memorial and Gifts account has \$9,965 available.

Correspondence: None

Old Business: Wish List for Maker Space was presented. Motion by Ann Popp and second by Kathy Weiss to pay for items on Wish List with \$896.34 out of budget for Capital Expenditures and the balance of \$1,099.78 out of Memorial and Gifts account.

New Business:

Consider/Act on Amnesty Week in May: The third week of May amnesty for over due items since Angie Zimmerman has been in charged will be forgiven the following donations: a) donations of Maker Space Items will take \$5 off of over due amounts; b) and/or \$2 will be forgiven for every non-perishable food item brought in for the local food pantry.

Consider/Act on MakerSpace Policy: Motion by Julie Powell and second by Kathy Weiss to make changes to the Acceptance of Responsibility statement that everyone under the age of 18 must have a parent/guardian sign policy also.

Review Sections Parts 1 and 2 of the Policies and By-Laws: Copies were distributed and will be read and discussed at next board meeting in May.

Discussion on Policy of Charging for Coffee and Tea: Angie will look into and report at the next meeting in May.

Budget Discussion: None

Other Business: Motion by Julie Powell and second by Kathy Weiss to go into Closed Session per request by Angie Zimmerman. Employee Kathy H. B. was terminated due to conflict with Librarian over heated discussion of incident in library. Kathy H. B. did not return her key to the library when requested. Therefore, locks have been changed. Angie Zimmerman will be in Germany for two weeks starting on May 8th. Melanie will fill in for her. Motion by Kathy Weiss and second by Julie Powell to go back into Open Session.

Adjournment: Meeting adjourned at 6:50pm