Powers Memorial Library Board Minutes

Powers Memorial Library

115 W. Main Street

Palmyra, WI 53156

Monday October 16th, 2017

**Call to order:** The meeting was called to order at 4:50 by Kathy Weiss.

**Roll Call:** Board Members present were Jackie Roland, Joel Tortomasi, and Kathy Weiss. Library Director Laura Gest was also present.

**Tour Library Building and Assess Maintenance:** Exterior of the building was “inspected and analyzed” by the board members.

* Items of note:
* Trim on front windows
* Front Doors need varnish
* Sign needs a repainting or touch up
* Overgrowth of “trees” on South Side of Building
* Gate and Fence with Garbage Cans on the North side adjacent to “Kettle Hill”

**Approval of September Board Meeting Minutes:** Motion to approve by Roland, seconded by Weiss to approve the minutes as presented. All aye. Motion carried.

**Financial Report:** Motion to approve by Tortomasi, seconded by Weiss to approve the financial report. Included an agreement to renew Account #3309138 for “17 months special” at 0.65% by Lucht and Roland. Roll call vote: Tortomasi and Weiss - aye. Motion carried.

**Approval of Bills:**

Act/Approve Grant Reimbursement - Motion to approve by Tortomasi seconded by Roland. Roll call vote all aye. Motion carried.

Note September Bills Correction

Motion by Weiss, seconded by Roland to approve bills as listed. Roll call vote: Popp, Tortomasi, Rolland and Weiss - aye. Motion carried.

**Library Director‘s report:** Laura reported:

Circulation was down slightly for the month of Sept.

 27 new Library Card accounts created and 27 programs took place.

Overall Circulation is up 953 from last year.

First Grade Class visit was really fun.

Two Outreach programs with the school for 128 attendees

Great plans for Paint Night as well as the Christmas Parade and Charlie Brown Christmas Party. In addition there will be a field trip to the Palmyra Environmental Center Oct. 27th and Superhero Party on Oct. 25th.

Internet issues with Bandwidth are being worked on.

Great things were learned about the PLSR process at the Wisconsin Annual Conference.

**Correspondence: None**

**Old Business: None**

**New Business:**

Act/Approve Changes in the 2018 Budget - Weiss moved to Approve the proposed budget with knowledge of necessary changes from the village. 2nd by Tortomasi. All aye.

Act/Approve January vacation - The recently arrived John Lucht motioned to - “Allow Laura Gest to use vacation time a month early” second by Roland. All aye.

**Motion to adjourn -** by Weiss second by Lucht at 6:05pm.

**Date of next board meeting:** November 20th, 2017 at 5:00 pm

Respectfully submitted,

Joel Tortomasi