

Powers Memorial Library Board Minutes
115 Main Street, Palmyra, WI 53156
Monday, July 18, 2016 Board Meeting Minutes

Call to Order: The meeting was called to order at 5:02 pm by President Ann Popp.

Roll Call: Board members present were Ann Popp, Jackie Roland, Joel Tortomasi, and Kathy Weiss; John Lucht was excused. Library director, Angie Zimmermann was also present.

Minutes of June Board Meeting: Under New Business, the 2015 rollover motion is “to request the Village to rollover the amount of \$12,943 from the 2015 budget into the LGIP fund.” Board member is Joel, not Joe Tortomasi. Motion by Weiss, second by Tortomasi to approve the minutes with noted corrections.

Public Comment: None

Financial Report: Jackie Roland reported receiving donations of \$101 from BP and \$100 from S. Halser. Certificate #24922 has been renewed until Dec 2016 at 0.35%, the same rate as the previous renewal. The total of all funds is now \$76,917.46. Motion by Weiss, second by Tortomasi to approve the financial report. Roll call vote: Popp, Roland, Tortomasi, and Weiss – aye. Motion carried.

Approval of Bills: Motion by Weiss, second by Roland to approve the bills listed. Note that “CC” refers to credit card. Roll call vote: Popp, Roland, Tortomasi, and Weiss – aye. Motion carried.

Library Director’s Report: Angie presented and reviewed a written director’s report. There were 12 adult programs in June with 1,311 adult visits in the upper level and 15 children’s programs with 642 visits in the lower level. June circulation was 2885, an increase of 609 over June 2015. Among other things highlighted in the report, Angie is working on applying for several grants and old shelving will be sold. A new employee will be starting on August 1st with his focus being the MakerSpace; 42 volunteers have helped out during June.

Old Business:

None

New Business:

Discuss new FLSA Regulations – Overtime Rule: Ann Popp and Angie presented information on the new regulation that becomes effective December 1, 2016. No part-time employees are affected; Angie is the only library employee who is. The ruling is that a full-time salaried employee earning less than \$47,476 must be paid overtime or accrue comp time at 1.5 times for weekly hours in excess of 40. A written time card is still acceptable.

Review Secion 3 of the Policies and By-Laws: Tabled until August

Consider and act on Long Term Goals:

- A dividing wall for the lower level should be considered; Ann Popp had found a link to extra large Lego type of building blocks that could make a flexible dividing wall but the cost is not known. More research is needed.
- The MakerSpace needs to be “revved up” again and along with it, community involvement. The word needs to get out about it again.
- The Book Weeding project is on-going; it takes considerable time
- Ann Popp asked that Angie research the original agreement with the Powers Family to see what was in it when the library was built/donated.

Videos: The Board viewed two “Short Takes for Trustees – What It Means to be a Trustee and Board Meetings” which are available through December 31, 2016. They are produced by United for Libraries, a division of the American Library Association. The importance of a Strategic Plan was mentioned for the changing times that libraries are in. There will be others to discuss every month.

Date of Next Board Meeting: Regular Library Board Meeting - Monday, August 15, 2016 at 5:00pm

Motion by Weiss, second by Roland to adjourn at 6:15. All ayes; motion carried.

Respectfully Submitted,
Kathy Weiss